

THREE RIVERS SOIL & WATER CONSERVATION DISTRICT
Board of Directors Meeting
MINUTES
March 19, 2024
St. Margaret's School, Tappahannock, VA

Board Members Present:

Robert Bland, Chair	AJ Brooks, Essex County
Sara Henley, Secretary	Thomas Fox, King William County
Bruce Taylor, Treasurer	Robbie Longest, Essex County
Benjamin Ellis, Essex County	Willie Upshaw, Associate Director

Three Rivers SWCD Staff Present:

Michelle Carter, District Manager	Sarah Cole, Conservation Coordinator
Anne Davis, Administrative Coordinator	Grace Daughtrey, Educ.& Outreach Coordinator

Agency Partners:

Marissa Roland, DCR

Call to Order

Mr. Bland, Chair, called the Three Rivers Soil and Water Conservation District monthly meeting to order at 1:01 p.m. at St. Margaret's School, Tappahannock, VA.

Board of Directors Meeting Minutes

Mrs. Henley motioned to approve the February Board of Directors Meeting Minutes as presented. Mr. Ellis seconded the motion and the motion carried.

Treasurer's Report

Mr. Taylor motioned to accept the February Treasurer's Report as presented and the report will be filed for audit. Mr. Brooks seconded the motion and the motion carried.

Technical Report – Sarah Cole

Ms. Cole presented a list of 49 Nutrient Management Plans for approval. (Report Attached)

Mr. Taylor motioned to approve the COIA Nutrient Management Plan submitted for Thomas H. Fox, Jr. as presented. Mr. Ellis seconded the motion and the motion carried. Mr. Fox abstained from the vote.

Mr. Longest motioned to approve the COIA Nutrient Management Plans submitted for Queenfield Farms, Everett P. Upshaw and Bob Baylor as presented. Mr. Taylor seconded the motion and the motion carried.

Technical Report – Sarah Cole Continued

Mr. Taylor motioned to approve the 45 Non-COIA Nutrient Management Plans submitted as presented. Mr. Ellis seconded the motion and the motion carried.

Agency Reports

DCR – Marissa Roland gave an oral and written report. Report Attached

Closed Session:

Chairman, Robert Bland asked Willie Upshaw, Associate Director, to stay and participate in the Closed Session.

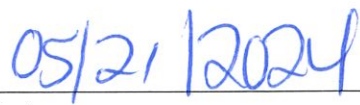
Mr. Taylor motioned that the Three Rivers Soil and Water Conservation District go into Closed Meeting in accordance with the Virginia Freedom of Information Act 2.2-3711(A)(1) to discuss personnel. Mrs. Henley seconded the motion and the motion carried.

Pursuant to the code of Virginia 2.2-3712(D), Mr. Taylor motioned to certify that, to the best of each members knowledge, only matters lawfully exempted and as identified in the motion by which the Closed Meeting was convened were heard or discussed by the Three Rivers Soil and Water Conservation District during the Closed Meeting. Mr. Fox seconded the motion and the motion carried.

Mr. Ellis motioned that based on the applicants for the Precision Ag Specialist Position, Three Rivers SWCD will proceed to the interview process. Due to the absence of a board meeting until May, if a candidate is selected to hire for the Precision Ag Specialist Position, the Three Rivers SWCD Board of Directors delegates authority to the Personnel Committee to act on behalf of the Board in the hiring process. In addition, the Board of Directors delegates authority to the District Manager for the purchase of a laptop computer and essentials to set up an office. Mr. Brooks seconded the motion and the motion carried.

There being no further business, Mr. Bland, Chair adjourned the meeting at 1:58 p.m.


Sara Henley, Secretary


Date


Anne Davis, Administrative Coordinator


Date

Meeting Date: March 19, 2024

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Three Rivers Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.23712 of the Code of Virginia requires a certification by the Three Rivers Board of Directors that a closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Three Rivers Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as identified in the motion convening the closed meeting were heard, discussed or considered by the Three Rivers Board of Directors.

MOTION BY: Mr. Bruce Taylor

SECOND BY: Mrs. Sara Henley

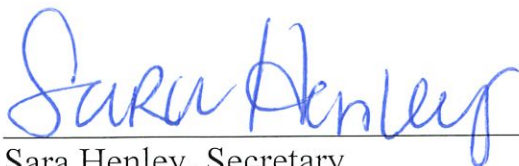
VOTES

AYES: 7

NAYS: 0

ABSENT DURING VOTE: Mr. Langdon Townsend

ABSENT DURING MEETING: Mr. Langdon Townsend



Sara Henley, Secretary